

Addendum #1

Project Information

Project Name:	MERGE RFQ
RFQ Number:	F25-03-014
Date:	March 20, 2025
Project Manager:	Bhooshan Karnik

Addendum Questions

Question #1	When will the Independent Cost Estimate RFQ be advertised or provided?
Answer	This will be released at a later date or the City may choose to use one of the On-Call Firms for this task.
Question #2	Please confirm that the four allowed 11x17s count as ONE page each of the 30 allowed pages.
Answer	Yes, that is correct.
Question #3	Please confirm that text within graphics and illustrations can be a smaller font size than the 11 point for document text, provided that it is readable.
Answer	Yes, this is fine. It is up to the proposer to ensure that their statement of qualifications are readable.
Question #4	The tentative interview date of 4/18 takes place on Good Friday, a holiday for many. Would it be possible to adjust that date for all short-listed firms to one day earlier or on an alternate date
Answer	No, not at this time.
Question #5	Evaluation Criteria #1, part 6: Can the references be the same as the contact for the 3 projects and included with the projects rather than separately
Answer	Yes. The intent is that the City can verify firm reputation as well as specific project team member performance with the references.
Question #6	Can commendation letters be included in an appendix such that they are not included in the 30 page limit
Answer	Yes. These are not an evaluation criteria and therefore not part of the 30 pages.
Question #7	Exhibit 1 Qualification Acknowledgment indicates it requires an "original signature". The document will be submitted electronically. Please confirm that the form can be signed with an electronic signature and that no hard copy with an ink signature is required
Answer	Electronic signatures is ok
Question #8	Is there a page limit to the cover letter
Answer	The cover letter should be one page.
Question #9	RFQ Pages 16-19 provides a list of response requirements. Item G, Certificate of Insurance, is included in this list between items F and H. Please confirm that we do not need to provide a sample insurance certificate with our submittal. The RFQ page 12 item D notes that the Certificate of Insurance is only needed for the successful contractor.
Answer	The insurance is required to be submitted for the awarded contractor, only.
Question #10	Instead of using Autodesk for design and converting to MicroStation, can we use MicroStation (i.e., Bentley ORD) and then convert to Autodesk format at the end

Answer	This is fine as long as there is an ability and flexibility for City, CDOT and contractors (CMGC) to access the plans for review purposes.
Question #11	Please confirm that there is not a specified page limit or length for resumes (in the appendix).
Answer	Correct.
Question #12	With regard to the requirement below, must the submitting firm show only projects where we were contracted as the prime, or can we submit projects where we were contracted as a subconsultant? Describe in detail three (3) public road/interchange design projects comparable to the requirements contained herein that have been successfully completed in the last ten (10) years. These qualifying projects must be contracted to or completed by the Prime, not subconsultants.
Answer	Please refer to Evaluation Criteria #1 (1).
Question #13	With regard to the requirement below, is the submitting firm permitted to mix projects and photographs together in this section, or must we keep photographs on a separate, single page. Additional Similar Projects - Provide a list of additional similar projects and a maximum of 1 page of photographs for each which may demonstrate a depth of experience. Provide a brief scope, project costs, and owner's contact information.)
Answer	It is up to the submitter's discretion how to best provide their statement of qualifications.
Question #14	With regard to the requirement below, please confirm whether the plans should be developed using the latest version of Autodesk software. Would the City consider the use of Bentley ORD software in plan development? Establish the framework for digital file sharing, BIM modeling and integration with ArcGIS. The plans should be developed using the latest version of Autodesk software. Consultant should be able to provide files in MicroStation format, if and as needed by CDOT
Answer	Answered in Q. 10 above.
Question #15	Are required forms included in the page count
Answer	No. Any forms that require consultant team certifications are not part of the 30 page limit.
Question #16	Regarding RFQ Page 17, Section C. Please clarify what specific information you are looking for as an itemized response. Is a written statement that the prime and subs meet the requirements in Section C on page 11 sufficient? Or are you asking for documentation, and if so, can that be included in the appendix?
Answer	We are not asking for documentation at this time. A statement from the prime and subs certifying they meet the minimum mandatory qualifications is sufficient. Additional information may be needed from the awardee at a later date.
Question #17	Please clarify if you are requiring subconsultant firms to be fully registered with SAM.gov after selection, or if they will only need a unique identity number since they are not the prime
Answer	This is a federally funded project. All firms working on the project, without exception, need to be SAM.gov registered. Please refer to Section II.C of the RFQ.B55
Question #18	Regarding RFQ page 18, Evaluation Criterion #2, item #2: Is listing the state and associated relevant license number sufficient for "proof of licensure", or are you requiring copies of those licenses (and if so, would that go in the appendix)?
Answer	Just license number is sufficient.
Question #19	Can text within tables be in a font size less than 11 point, for example in a readable 9 point size, so that the table can be presented in a manner that fits better on a page?
Answer	Yes. It is upto the proposer to make sure the information in their statement of qualifications are readable.
Question #20	Are letters of recommendation excluded from the 30-page limit
Answer	As long as they are in an appendix. These are not part of the evaluation process.
Question #23	Since no points are allocated, do Sections B-D count towards 30-page limit
Answer	Yes they do.
Question #24	Do graphics need to adhere to the 11 pt font restriction?
Answer	Answered above.

Question #25 Please use the following link to access the exhibits:

[Exhibit A F25-03-014](#)

**EXHIBIT A
PROJECT EXHIBITS & LINKS**

Please click the link below to access the project exhibits and links.

F25-03-014 RFQ MERGE

[Exhibits](#)