

Addendum #2



Capital Project Committee

Project Information

Project Name:	WTRF Solids and Long-Term Master Plan
Bid Number:	F24-06-054
Date:	July 10, 2024
Project Manager:	Cadee Oakleaf

Addendum Items

Item 1:	Included with the Addendum is the prebid meeting attendance roster.
Item 2:	Included with the Addendum is the prebid presentation.

Addendum Questions Verbally Asked During Pre-Proposal Meeting*

Question #1	Greeley has a Master Plan for the WTRF but also has Master Plans throughout the department (e.g. distributions, collections, etc), are there standardized criteria for CIP prioritization across the Water and Sewer Department?
Answer	The City does not currently have a standardized criteria for asset evaluation or CIP prioritization. We are working towards this with the implementation of an asset management program in 2023. The goal is to ultimately have standardization of this.
Question #2	What is the clarified 11x17 requirement?
Answer	Proposals may include up to 6 11x17s
Question #3	For the office/workspace review, how in depth is the City looking for?
Answer	The office/workspace review should evaluate the current space and future workspace needs. It is not expected that this evaluation includes all building components (e.g. HVAC, doors, etc.). A facility inspection report was previously completed by Public Works and will be provided to the selected consultant.
Question #4	Provide clarification on level of effort for updating the Water Utility Plan
Answer	The Water Utility Plan update is solely focused on the WTRF portion of the plan. The updates must comply with the North Front Range Water Quality Planning Association Utility Plan Policy.
Question #5	How does the City envision integrating liquid and solids stream Master Plan?
Answer	This Master Plan should incorporate the most recent liquid stream master plan (2018 Master Plan) into the overall Capital Improvement Plan. The City will work with the consultant on prioritizing. It is not expected that the consultant re-evaluate the work completed in the 2018 Master Plan. An update to the liquid stream master plan may be included as future additional work, awarded by this RFP process. At that time, the City and the selected consultant will work together to determine the best way to integrate the two.

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Question #6	Does the City anticipate public pushback on any aspects of the Master Plan? Is there any part of this plan that involves collecting feedback?
Answer	The Master Plan will be presented to the Water and Sewer Board and City Council. There is not a current plan to collect feedback but that may be included as an additional proposed scope item.
Question #7	Is there an anticipated budget for this project?
Answer	The budget may be found in the approved City Council budget. Budgets included are the WTRF Master Plan Updates and the Secondary Digesters Rehabilitation. These approved budgets include more than just consultant efforts.
Question #8	If budget is not provided, estimates could be varied based on assumed level of effort by the consultant. The Water Utility Plan and Condition Assessment could have a significant impact on fees. What is the route to mitigate these differences?
Answer	Overall value of the proposals and level of effort will be part of the evaluation per the scoring listed in the RFP. Selection is not solely on proposed fees.
Question #9	What constitutes success for this plan?
Answer	A usable and informative tool that is flexible and valuable for CIP planning. The long-term plan must be presentable and actionable for the Water and Sewer Board to drive the path forward.

*These questions and responses are based on notes from the Pre-Proposal meeting on July 10, 2024. These responses above are for general reference only but are not considered binding. Only responses to questions submitted in writing through the City of Greeley official purchasing process will be considered binding.



WTRF Solids and Long-Term Master Plan

RFP #F24-06-054

Purchasing@greeleygov.com

Agenda



- Sign-in
- Basic Instructions
- Schedule
- Goals
- 20-Year CIP Focus Areas
- 50-Year (Long-Term) Plan
- Questions

Basic Instructions



- Electronic responses only, emailed to purchasing@greeleygov.com
- All questions must be submitted in writing to the Purchasing Department
- All communication regarding this RFP must be through the Purchasing Department
- Proposals must not exceed 30 pages and 20MB (resumes may be included as an appendix and not considered part of the page limit)

Schedule



Schedule of Events (subject to change)	All times are MST
RFP Issued	June 28, 2024
Optional Pre-Proposal Conference	July 10, 2024 at 11:00AM (MST) 1001 11th Avenue, 2nd Floor Colorado Conference Room (Room 227)
Inquiry Deadline	July 26, 2024
Final Addendum Issued	July 31, 2024
Proposal Due Date	August 9, 2024 by 2:00PM
Interviews (tentative)	September 2-6, 2024
Notice of Award (tentative)	TBD

Goals

- Develop a plan for near term (20 year) Capital Improvement Projects.
- Address infrastructure renewal needs
- Identify opportunities to beneficially reuse biogas
- Determine the long-term strategy for expansion due to City growth.

20 Year CIP Focus Areas

- Biosolids Treatment
- Biogas Beneficial Reuse
- Biosolids disposal and usage
- Plant-wide electrical equipment
- Office/workspace evaluation (focused on South Plant)

50-Year (Long-Term) Plan

- Alternative evaluation for WTRF expansion
 - Intensification
 - Second treatment plant
 - Expanded treatment at current location with land purchase
 - Regional solids handling consolidation opportunities
 - Other ideas by selected consultant
- 20-year CIP needs to align with 50-year plan

Additional tasks (at COG Discretion)

- Plant-wide electrical equipment evaluation in accordance with NETA standards
- Consultant proposed tasks not included in RFP Scope of Work
- Liquid Stream Treatment Master Plan Update
 - Qualifications and Pricing will be requested for 2026 additional scope
 - Goal is to create one, unified Master Plan for the WTRF

Questions?



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