

**CITY OF GREELEY  
INVITATION FOR BID**

**Roof Replacement Buildings H, B & C**

**BID #F25-03-017**

**DUE April 4, 2025, BEFORE 9:00 A.M. MST**



Serving Our  
Community  
It's A Tradition

**BID #F25-03-017**  
INVITATION FOR BID

The City of Greeley, Colorado is requesting **sealed** bids for Roof Replacement Buildings H, B & C due **April 4, 2025, before 9:00 AM MST** via electronic submission which at that time all bids will be publicly opened and read aloud via video conferencing. No late or faxed bids will be accepted. It is the responsibility of the vendor to ensure the solicitation documents are submitted to the correct email address as noted in the Solicitation Documents. Solicitations delivered to other City of Greeley email addresses may be deemed as late and not accepted.

Instructions for electronic submittal.

Email your Bid Response to [purchasing@greeleygov.com](mailto:purchasing@greeleygov.com) Submit your Bid response to this email only – please do not email to multiple people. Only email’s sent to will be considered as responsive to the invitation to bid. Emails sent to other City emails may be considered as non-responsive and may not be reviewed.

Bids shall be submitted in a single Microsoft Word or PDF file under 20MB.

The Bid number and Project name **must be noted** in the subject line, otherwise the Bid may be considered as non-responsive to the Bid.

Electronic submittals will be held, un-opened, until the time and date noted in the Bid documents or posted addenda.

<b>Schedule of Events (subject to change)</b>	<b>All times are MST</b>
BID Issued	3/14/2025
Pre-Bid Conference	3/20/2025 at 1:00 PM via Microsoft Teams Meeting
Inquiry Deadline	3/27/2025 by 1:00 PM emailed to <a href="mailto:purchasing@greeleygov.com">purchasing@greeleygov.com</a>
Final Addendum Issued	4/1/2025
Bid Due Date	4/4/2025 by 9:00 AM emailed to <a href="mailto:purchasing@greeleygov.com">purchasing@greeleygov.com</a>
Interviews (tentative)	None Anticipated at this time
Notice of Award (tentative)	4/18/2025

**EXHIBITS**

<b>Exhibit</b>	<b>Title</b>
1	Bid Acknowledgement
2	Sample Contract
3	Sample Certificate of Liability Insurance
4	Debarment Form

The City of Greeley disseminates all bids through the Rocky Mountain E-Purchasing System site. Go to <http://www.RockyMountainBidSystem.com>, then “Bid Opportunities” and then select “The City of Greeley”. Bids submitted to the City of Greeley must include all Sections in this invitation. Addenda must be acknowledged in the bidding documents. Bidders failing to acknowledge any and all addenda may be considered non-responsive.

No bid shall be withdrawn after the opening of the bids without the consent of the City of Greeley, Colorado, for a period of sixty (60) days after the scheduled time of the receiving the bids.

All bids/proposals will be confidential until a contract is awarded and fully executed. At that time, all bids/proposals and documents pertaining to the proposals will be open for public inspection, except for the material that is proprietary or confidential. However, requests for confidentiality can be submitted to the Purchasing Contact provided that the submission is in accordance with the following procedures. This remains the sole responsibility of the offeror. The Purchasing Contact will make no attempt to cure any information that is found to be at a variance with this procedure. The offeror may not be given an opportunity to cure any variances after bid opening. **Neither a proposal in its entirety, nor proposal price information will be considered confidential/proprietary.** Questions regarding the application of this procedure must be directed to the Purchasing Contact listed in this RFP.

*"Public Viewing Copy: The City is a governmental entity subject to the Colorado Open Records Act, C.R.S. §§ 24-72-200.1 et seq. ("CORA"). Any bids/proposals submitted hereunder are subject to public disclosure by the City pursuant to CORA and City ordinances. Vendors may submit one (1) additional complete bid/proposal clearly marked "FOR PUBLIC VIEWING." In this version of the bid/proposal, the Vendor may redact text and/or data that it deems confidential or proprietary pursuant to CORA. Such statement does not necessarily exempt such documentation from public disclosure if required by CORA, by order of a court of appropriate jurisdiction, or other applicable law. Generally, under CORA trade secrets, confidential commercial and financial data information is not required to be disclosed by the City. Bids/Proposals may not be marked "Confidential" or "Proprietary" in their entirety. All provisions of any contract resulting from this request for proposal will be public information ."*

The City of Greeley retains the right to reject any and all bids and to waive any informality as deemed in the best interest of the city.

Questions pertaining to the project may be directed to Margaret Almanzar via email: [purchasing@greeleygov.com](mailto:purchasing@greeleygov.com) or at 970-350-9794. The deadline for receiving questions is **March 27, 2025, by 1:00pm.**

**F25-03-017 – Roof Replacement Buildings H, B & C  
BID For  
FIXED PRICING**

The City of Greeley is accepting bids for re-roof of building H,B and C. Building H,B and C are two building at the service center. Both building have metal decks with a cover board, this project will consist of replacing the current ballasted EPDM roof with new EPDM, 60 mil thick membrane. Building H is approximately 15,741 sq ft. Parapet walls have approx. 750 linear feet with a wall cap that shall be replaced with new, matching color and gauge. (all measurements to be verified by contractor). Building B and C is approx. 8067 sq ft with 480 feet of top cap. It shall be replaced with new, matching color and gauge of existing. (all measurements to be verified by contractor) The contractor will replace any damaged cover board before adding the new EPDM. This process will be done in accordance to manufactured standards to achieve a 20-year manufactures warranty.

The vendor must provide the information requested set forth in herein. Please fill out completely. Failure to complete bid form will result in a "NO BID"

**SCOPE (Service):**

**PROJECT SPECIFICATIONS**  
**Re-Roof Bldg H,B and C**  
**1300 A street**  
**Greeley CO 80631**

**Summary:**

Membrane swap on current system. Push back the rock and remove the EPDM, install new EPDM over cover board, install new pipe flashing pitch pans, corners and top cap, Include 20yr warranty on material and a minimum 2 year warranty on workmanship.

**Work Includes:**

- 1 Resue existing Ballast
- 2 Cut and dispose of current system properly off site
- 3 Remove old cap and replace with new. Match existing color and gauge.
- 4 Furnish and install a single ply EPDM 60 mil membrane system
- 5 This includes attaching to the parapet walls and over the top of the CMU.
- 6 Approx sq footage of H is 15,741 with 750 linear feet of top cap
- 7 Approx sq footage of B,C is 8067 with 480 linear feet of top cap
- 8 Project to be completed by July 30<sup>th</sup> 2025
- 9 Protect all exterior surfaces from damage, daily cleanup of site
- 10 Remove 9 current skylight and dispose of, leave the curb, Install 2 X 6 joist inside of the curb assembly 16" on center, cover with ¾" 4 X 8 pressure treated Douglas fir, seal with polyurethane caulking to the curb, seal seams with the same caulking. Attach with #10 2.5" exterior wood screw every 16". Adhered EPDM to the plywood top, sides and adhere to the field
- 11 The remining skylight (11), remove and dispose, install new curbs,(provided by others) dry in and temporarily cover with Plywood.
- 12 Access can be done from the outside via a ladder, both building.
- 13 Daily clean up
- 14 Craning may be done, set up inside the service center.
- 15 Building to remain open during the project.
- 16 Concrete walk pads at the roof scuttle Bldg H, around the Roof top units both buildings
- 17 Replace any damaged drain baskets

**System Requirements:**

Completed roofing system shall comply with local building codes 1504.3.1other roof systems. Roof systems with Built-up, modified bitumen, fully adhered or mechanically attached single ply, through fastened metal panel roof system and other types of membrane roof covering shall be tested in accordance with FM 4474, UL 580 or UL1897.

Roofing Membrane: Unreinforced, elastomeric, cured ethylene propylene diene Monomer (EPDM) complying with ASTM D4637, type 1, grade 1, class U and conforming to the following physical requirements.

- a. Thickness 60 mil (0.060)
- b. Specific Gravity 1.5+ or -.05
- c. Tensile Strength 1305 psi minimum
- d. Elongation 300% minimum
- e. Tear resistance 150lbs/inch minimum
- f. Shore Durometer 65+ or – 10

- g. Ozone Resistance (7 days 100pphm at 100 degrees F with 50% extension
- h. Heat aging (28 days at 240 degrees F) Tensile -1200psi minimum, Elongation -200% minimum
- i. Vapor Permeability 2.0/mil (0.002/inch
- j. Color Black

### **Flashing Membrane:**

Uncured EPDM as recommended by the roofing manufacturer for use as a flashing membrane 60 mils thick, specific gravity 1.09 + or - .03 all other physical requirements same as the roofing membrane

### **Prefabricated Pipe Flashing**

Pre-molded EPDM, size as required, with stainless steel clamps

### **Seams and splices**

Fully cured, solvent-free, black butyl rubber, 2-1/2" wide X nominal 35 mils thick, self-adhesive type, as recommended by the membrane manufacturer and approved for use under the specified manufacturer's warranty.

### **Sealers and adhesives:**

As recommended by the roof manufacturer

### **Installation**

Install membrane in accordance with the manufacturer's written specification and installation instructions.

### **Acceptable manufacturers:**

1. Mule-Hide
2. Carlisle-Syn Tec Systems Division, Carlisle Corp
3. Firestone Building Products Company
4. GenFlex Roofing System
5. Johns-Manville Corp
6. Versico, Inc
7. Owner Approved substitute.
8. Damaged Sheathing shall be replaced like for like.

### **General:**

All materials used in the roofing and the flashing shall be the products of a single manufacturer.

### **Field Inspection**

1. The owner reserves the right to inspect and have free access to the work area at all times.
2. The contractor shall arrange for the membrane manufacturer to provide inspection of the roofing system upon completion, an inspection shall be made by the manufacturer at no cost to the owner. The inspection is to ascertain that the visible elements of the system have been installed in accordance with the manufacturer's specifications.

### **Defective work**

Should the manufacturer's technician not approve the roofing system, correcting the work shall be done by the contractor until the system meets all the manufacturer's requirements, at no cost to the owner.

### **Special Considerations**

Contractor will field verify all measurements.  
This level is approximately 20 feet off the ground.  
Access to this level is from the exterior with a ladder.

### **Environmental Conditions**

1. Weather: Proceed with roofing work when existing and forecasted weather conditions permit.
2. Roofing systems shall not be applied when surface temperatures, relative humidity or wind velocity is not within range acceptable under the manufacturers' recommendations.
3. Roof removal and replacement shall be done in sections as to not leave the building exposed to weather condition which may cause damage to structure.

### **Protection**

1. Prior to starting work, protect all areas in an approved manner. Provide special protection to the parking lot, face of the building walls, during the stocking process.
2. Pads shall be of sufficient size to accommodate tools and weights used during the hoisting operations. The crane operator is to protect the parking lot or sidewalk with the use of pads for the crane supports.
3. Repair or clean surfaces damaged or soiled by the roofing project to the satisfaction of the owner without additional cost to the owner. This would include but not limited to windows, doors, floors, walls, stairs, elevators, steps curbs, lawn areas, other buildings, or roofs.

### **Materials**

1. All membrane components. Including pipe and curb flashings must be from the same fabric material as used on the deck.
2. In making field welds, make sure all edges are clean and free of tar, mastic or other foreign items.
3. Sealants and adhesives should be applied according to the manufacturer's specifications and all containers shall be disposed of properly.
4. The membrane shall be applied according to the manufacturer's specifications.
5. Deliver all materials to the job site in manufacturer's original, unopened package. All rolls of membrane shall be stored, lying down.
6. Insulation shall be stored on pallets and secured in a manner that high winds will not blow it off the roof.
7. Storing, wheeling, or trucking directly on the roof insulation or membrane surface is not acceptable, plywood, walkways or platforms shall be used.

### **Other Materials**

1. Provide other materials not specifically described which are required for a complete and proper installation. Those materials must meet manufacturer specification for performance and compatibility. Selections made by the Contractor are subject to approval by the Owner.

### **Edge Detail**

1. Roof material shall extend up and over the parapet wall per manufactures specifications. Attach the top cap and seal all seams with an approved sealer. Vertical edges shall be terminated per manufacturer's specifications.

### **Roof Drains**

1. Re-work and seal all roof scuppers. Replace damaged drain baskets with new.

### **Skylights**

Building H has 20 domed skylights, 9 will be eliminated and covered. The curbs will remain, supply and install 2 X 6 joist 16" on center, cover with 3/4" exterior grade plywood, seal to the curb with polyurethane caulking, seal the plywood end seams with polyurethane caulking, attach with #10 2-1/2 " exterior grade wood screws. Cover with adhered EPDM.

The remaining 11 assemblies remove the domed light and dispose of, remove existing curb and dispose of. Install new curbs supplied by others, attach to the metal deck, and cover with EPDM per the manufacture's standards. Cover the opening temporarily with 3/4" plywood, the new Kalwall skylights will be installed by others.

**Clean-Up**

1. It is the responsibility of the contractor to do a daily cleanup of the job site; this includes all fasteners and material used. Dispose of in a safe and proper manner.
2. Upon completion of the installation, the contractor shall remove all foreign matter, rubbish and scrap material from the roof as well as any material that may fall from the roof as well as mastic or adhesive that is on the building.
3. The owner reserves the right to enforce more than one daily cleanup of the job site.
4. It is the responsibility of the contractor to supply a dumpster for debris.

**Completion**

1. It is the responsibility of the contractor to inspect all field welds, seams, and terminations, make repairs as needed.
2. Remove any dumpsters, or any other equipment that may have been used by the contractor.
3. The owner will inspect and issue a punch list if needed to the contractor.

**Safety**

1. Take all necessary precautions regarding worker health and safety.
2. Comply with all OSHA requirements for construction.
3. Select and operate all equipment in a safe manner.
4. Be aware of foot traffic below.

**Samgov.com**

Potential Vendors are required to register on the SAM website. Prior to issuance of any Purchase Order or contract above \$25,000.00. Provide documentation to the City of Greeley

**Warranty**

1. Upon receipt of required materials, certifying inspection and acceptance of the system by the roof manufacturer a minimum 20-year manufacturer warranty will be issued to the owner.
2. The contractor will issue a minimum 2-year workmanship warranty to the owner.
3. Qualifying vendors are required to submit a sample of the manufacturer's warranty for review by the City of Greeley.

**Permits**

1. Contractor will be responsible for pulling a permit; a fee will not be charge.
2. Contractor will call for all inspection.

**Timeline**

Completion Date July 30<sup>th</sup> 2025

**Communication**

All inquires will be sent to purchasing only [Margaret.Almanzar@greeleygov.com](mailto:Margaret.Almanzar@greeleygov.com)

**EXHIBIT 1  
BID ACKNOWLEDGEMENT**

The offeror hereby acknowledges receipt of addenda numbers \_\_\_\_\_ through \_\_\_\_\_.

Falsifying this information is cause to deem your proposal nonresponsive and therefore ineligible for consideration. In addition, falsification of this information is cause to cancel a contract awarded based on one or both of the above preferences.

By signing below, you agree to all terms & conditions in this Invitation for Bid, except where expressly described in your cover letter.

\_\_\_\_\_  
Original Signature by  
Authorized Officer/Agent

\_\_\_\_\_  
Type or printed name of person signing

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Vendor Mailing Address

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Proposal Valid Until (at least for 90 days)

\_\_\_\_\_  
Website Address

**Project Manager:**

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Vendor Mailing Address

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
City, State, Zip



**EXHIBIT 2**  
**SAMPLE CONTRACT**

(Incorporated by Reference and as included herein)

[SECTION 00510 General Conditions F25-03-017.pdf](#)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>ABC Insurance Company</b> <b>P. O. Box 1234</b> <b>Anywhere, USA</b>	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: _____ PRODUCER CUSTOMER ID #: _____	
	INSURER(S) AFFORDING COVERAGE      NAIC #	
<b>INSURED</b> <b>Sample Certificate</b>	<b>INSURER A : Financial Rating of A</b>	
	INSURER B : _____	
	INSURER C : _____	
	INSURER D : _____	
	INSURER E : _____	
	INSURER F : _____	

**COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE   <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY   <input type="checkbox"/> PROJECT   <input type="checkbox"/> LOC	Y					EACH OCCURRENCE <b>\$1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) <b>\$100,000</b> MED EXP (Any one person) <b>\$5,000</b> PERSONAL & ADV INJURY <b>\$1,000,000</b> GENERAL AGGREGATE <b>\$2,000,000</b> PRODUCTS - COMP/OP AGG <b>\$2,000,000</b> _____      \$	
	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y					COMBINED SINGLE LIMIT (Ea accident) <b>\$1,000,000</b> BODILY INJURY (Per person)      \$ BODILY INJURY (Per accident)      \$ PROPERTY DAMAGE (Per accident)      \$ _____      \$ _____      \$	
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE _____ RETENTION \$ _____						EACH OCCURRENCE      \$ AGGREGATE      \$ _____      \$ _____      \$	
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below      Y / N <input type="checkbox"/>		Y	N/A			<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT <b>\$100,000</b> E.L. DISEASE - EA EMPLOYEE <b>\$100,000</b> E.L. DISEASE - POLICY LIMIT <b>\$500,000</b>	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
**City of Greeley is named as Additional Insured on General Liability and Automobile Liability. Waiver of subrogation is included on Workers Compensation. This insurance is primary and noncontributory to insurance policies held by the City.**

<b>CERTIFICATE HOLDER</b> City of Greeley 1000 10th St Greeley, CO 80631-3808	<b>CANCELLATION</b> No material change or cancellation of this policy shall be effective without thirty (30) days prior written notice to the City of Greeley and (30) days for non-payment. AUTHORIZED REPRESENTATIVE
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**EXHIBIT 4**  
**Debarment/Suspension Certification Statement**

The proposer certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal, State, County, Municipal or any other department or agency thereof. The proposer certifies that it will provide immediate written notice to the City if at any time the proposer learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstance.

UEI # (Optional) \_\_\_\_\_

Name of Organization \_\_\_\_\_

Address \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_



**Virtual Bid Opening Meeting**

**Friday, April 4, 2025, at 9:30 AM (MST)**

**F25-03-017 –ROOF REPLACEMENT BUILDINGS H, B & C BID**

**Microsoft Teams** [Need help?](#)

**[Join the meeting now](#)**

Meeting ID: 244 736 141 093

Passcode: 4ij9i4We

**Dial in by phone**

[+1 347-966-8471,,677997084#](#) United States, New York City

[Find a local number](#)

Phone conference ID: 677 997 084#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

# Section 00120

## BID PROPOSAL

### PROJECT: ROOF REPLACEMENT BUILDINGS H, B & C – BID #F25-03-017

The Undersigned, having become familiar with the local conditions affecting the cost of the work, plans, drawings, and specifications attached herewith, and with advertisement for bids, the form of bid and proposal, form of bond, all of which are issued and attached and on file in the office of the Project Manager, hereby bid and propose to furnish all the labor, materials, necessary tools, and equipment and all utility and transportation service necessary to perform and complete in a workmanlike manner all of the work required in connection with the construction of the items listed on the bidding schedule in accordance with the plans and specifications as prepared by the City of Greeley, Colorado, for the sums set forth in the Bidding Schedule.

The total bid shall be the basis for establishing the amount of the Performance and Payment Bond for this project. The total bid is based on the quantities shown in the bid proposal form and the dimensions shown on the plans.

The undersigned has carefully checked the Bidding Schedule quantities against the plans and specifications before preparing this proposal and accepts the said quantities as substantially correct, both as to classification and the amounts, and as correctly listing the complete work to be done in accordance with the plans and specifications.

The undersigned, agrees to complete and file a Performance and Payment Bond within seven (7) calendar days of Section 00210: Notice of Award and further agrees to complete the contract within the dates as described in the Specifications Section 00 73 00: Supplementary Conditions, 03 GENERAL CONDITIONS Article 20. Official notice to proceed will not be issued until adequate Performance and Payment Bonds and other required documents are on file with the City of Greeley.

NOTE: Bidders should not add any conditions or qualifying statements to this bid as otherwise the bid may be declared irregular as being non responsive to the Invitation for bids. The following numbered Addenda have been received and the bid, as submitted, reflects any changes resulting from those Addenda: \_\_\_\_\_

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
DATE

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
BY

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
TITLE

**Section 00130**  
Bid Schedule  
(Enter Reference)

[Bid Form lump sum Bldg H,B and C.xls](#)

## **COOPERATIVE PURCHASING STATEMENT**

The City of Greeley encourages and participates in cooperative purchasing endeavors undertaken by or on behalf of other governmental jurisdictions. To the extent, other governmental jurisdictions are legally able to participate in cooperative purchasing endeavors; the City of Greeley supports such cooperative activities. Further, it is a specific requirement of this proposal or Request for Proposal that pricing offered herein to the City of Greeley may be offered by the vendor to any other governmental jurisdiction purchasing the same products. The vendor(s) must deal directly with any governmental agency concerning the placement of purchase orders, contractual disputes, invoicing, and payment. The City of Greeley shall not be liable for any costs or damages incurred by any other entity.

## SECTION 00140

### BID BOND

KNOW ALL MEN BY THESE PRESENT, that we, the undersigned \_\_\_\_\_ as Principal, and \_\_\_\_\_ as Surety, are hereby held and firmly bound unto the City of Greeley, Colorado, as Owner, in the penal sum of \_\_\_\_\_ for the Payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors, and assigns.

THE CONDITION of this obligation is such that whereas the Principal has submitted to the City of Greeley, Colorado, the accompanying bid and hereby made a part hereof to enter into a Contract Agreement for the construction of City of Greeley Project,

#### **ROOF REPLACEMENT BUILDINGS H, B & C – BID #F25-03-017**

WHEREAS, the Owner, as condition for receiving said bid, requires that the Principal to deposit with the Owner as Bid Guaranty equal to five percent (5%) of the amount of said bid.

NOW, THEREFORE,

(a) If said bid shall be rejected; or in the alternate,

(b) If said bid shall be accepted and the Principal shall execute and deliver a Contract Agreement (properly completed in accordance with said bid) and shall furnish a Performance and Payment Bond upon the forms prescribed by the Owner for the faithful performance of said Agreement; and shall in all other respects perform the agreement created by the acceptance of said bid;

then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Owner may accept such bid; and said Surety does hereby waive notice of any such extension.



IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

PRINCIPAL

SURETY

Name: \_\_\_\_\_

Address: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_ Attorney \_\_\_\_\_

In-Fact:  
(Seal)

(Seal)

NOTE: Surety Companies executing bonds must be authorized to transact business in the State of Colorado and be accepted to the Owner.

**SECTION 00160**  
NOTICE OF PRE-BID MEETING

**PROJECT: ROOF REPLACEMENT BUILDINGS H, B & C – BID #F25-03-017**

A pre-bid conference will be held:

On 3/20/2025, at 1:00 p.m., via Microsoft Teams Meeting. All bidders are encouraged to attend.

Join Teams Meeting

**Microsoft Teams** [Need help?](#)

**[Join the meeting now](#)**

Meeting ID: 249 471 532 795

Passcode: d8m62fK2

**Dial in by phone**

[+1 347-966-8471,,955441330#](#) United States, New York City

[Find a local number](#)

Phone conference ID: 955 441 330#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

City of Greeley staff will be present to answer questions.

Each bidder shall submit the following declaration of attendance, along with the other bid documents.

\*\*\*\*\*

I have attended the pre-bid conference \_\_\_\_\_

I have not attended the pre-bid conference \_\_\_\_\_

\_\_\_\_\_  
Name of Contracting Organization

\_\_\_\_\_  
Authorized Signature Date

**SECTION 00210**

NOTICE OF AWARD

DATE:

TO:

Re: **ROOF REPLACEMENT BUILDINGS H, B & C – BID #F25-03-017**

Dear Contractor:

The City of Greeley, Colorado (hereinafter called "the Owner") has considered the bids submitted for referenced work in response to its Invitation for Bids. You are hereby notified that your bid has been accepted for items and prices stated in the Bid Schedule in the amount of \$\_\_\_\_\_. You are required to execute the Contract Agreement, provide the necessary insurance certificates, the Performance and Payment Bonds within ten (10) days from the date of this Notice. If you fail to execute said Contract Agreement and furnish the necessary insurance certificates and bonds within the time allotted from this date, the Owner will be entitled to consider your rights arising out of the Owner's acceptance of your bid as abandoned and to demand payment of bid guaranty as damages. The Owner will be entitled to such other rights as may be granted by law. You are required to return an acknowledged copy of this Notice of Award and enclosures to Purchasing.

CITY OF GREELEY, COLORADO

By: Paul Trombino III

Title: Managing Director

ACKNOWLEDGMENT: Receipt of the foregoing Notice of Award accompanied with a Performance and Payment Bond form and a signed copy of the Contract Document is hereby acknowledged this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Bidder: \_\_\_\_\_

By: \_\_\_\_\_

## SECTION 00310

### CONTRACT

THIS AGREEMENT made and entered into this \_\_\_\_\_ day of \_\_\_\_, 20\_\_, by and between the City of Greeley, Colorado, and under the laws of the state of Colorado, party of the first part, termed in the Contract Documents as the "Owner" and party of the second part, termed in the Contract Documents as "Contractor."

WITNESSETH: In consideration of monetary compensation to be paid by the Owner to the Contractor at the time and in the manner hereinafter provided, the said Contractor has agreed, and does hereby agree, to furnish all labor, tools, equipment and material and to pay for all such items and to construct in every detail, to wit:

**PROJECT: ROOF REPLACEMENT BUILDINGS H, B & C – BID #F25-03-017**

at the price bid on the Proposal Form of \$\_\_\_\_\_ all to the satisfaction and under the general supervision of the Project Manager for the City of Greeley, Colorado.

The Contract Documents consist of this Agreement, the Conditions of the Contract (General, Supplementary and other Conditions), the Drawings, the Specifications, all Addenda issued prior to and all Modifications issued after execution of this Agreement. These form the Contract, and all are as fully a part of the Contract as if attached to this Agreement or repeated herein.

The Project Manager named herein shall interpret and construe the Contract Documents, reconciling any apparent or alleged conflicts and inconsistencies therein; and all of the work and all details thereof shall be subject to the approval and determination of the Project Manager as to whether or not the work is in accordance with Contract Documents. Said City Project Manager shall be the final arbiter and shall determine any and all questions that may arise concerning the Contract Documents, the performance of the work, the workmanship, quality of materials and the acceptability of the completed project. The decision of the Project Manager on all questions shall be final, conclusive and binding.

AND FOR SAID CONSIDERATION IT IS FURTHER PARTICULARLY AGREED BETWEEN THE PARTIES TO THIS AGREEMENT.

1. That construction and installation of the above enumerated work for the Owner shall be completed and ready for use in accordance with the time of completion described in the Bid form of this Contract. The Owner reserves the right to void the contract if the work does not commence by the agreed upon schedule provided in the bid documents and/or executed contract.
2. That said work and materials for the project covered by the Contract Documents shall be completely installed and delivered to the Owner, within the time above stated, clear and free from any and all liens, claims, and demands of any kind.
3. The full compensation to be paid the Contractor by the Owner pursuant to the terms of this Contract shall be payable as provided in the Contract Documents.

4. This Contract consists of the following component parts, all of which are as fully a part of the Contract as herein set out verbatim, or if not attached, as if hereto attached:

- Section 00110: Invitation Bid
- Section 00120: Bid Proposal
- Section 00130: Bid Schedule
- Section 00140: Bid Bond
- Section 00160: Pre-bid meeting
- Section 00210: Notice of Award
- Section 00310: Contract
- Section 00320: Performance Bond
- Section 00330: Payment Bond
- Section 00340: Certificate of Insurance
- Section 00350: Lien Waiver Release
- Section 00360: Debarment/Suspension Certification Statement
- Section 00410: Notice to Proceed
- Section 00420: Project Manager Notification
- Section 00430: Certificate of Substantial Completion
- Section 00440: Final Completion
- Section 00510: General Conditions of the Contract
- Section 00520: Subcontractors List
- Section 00620: Special Provisions

Addenda Number \_\_\_\_\_ Inclusive

Any modifications, including change orders, duly delivered after execution of this Agreement.

**IN WITNESS WHEREOF**, the parties have caused this instrument to be executed as of the day and year first above written.

EXECUTED:

The City of Greeley  
Approved as to Substance

Signed: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

CONTRACTOR:

Signed: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

ENDORSED:

The City of Greeley  
Approved as to Legal Form

Signed: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

ENDORSED:

The City of Greeley  
Certification of Contract Funds Availability

Signed: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**SECTION 00320**

PERFORMANCE BOND

Bond No. \_\_\_\_\_

KNOWN ALL MEN BY THESE PRESENTS: that

(Firm) \_\_\_\_\_

(Address) \_\_\_\_\_

(an Individual), (a Partnership), (a Corporation), hereinafter referred to as "the Principal", and

(Firm) \_\_\_\_\_

(Address) \_\_\_\_\_

hereinafter referred to as "the Surety", are held and firmly bound unto the CITY OF GREELEY, 1000 10th Street, Greeley, CO. 80631, a Municipal Corporation, hereinafter referred to as "the Owner" in the penal sum of \_\_\_\_\_ in lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, successors and assigns, jointly and severally, firmly by these present.

THE CONDITIONS OF THIS OBLIGATION are such that whereas the Principal entered into a certain Contract Agreement with the Owner, dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, a copy of which is hereto attached and made a part hereof for the performance of City of Greeley Project,

**ROOF REPLACEMENT BUILDINGS H, B & C – BID #F25-03-017**

NOW, THEREFORE, if the Principal shall well, truly and faithfully perform its duties, all the undertakings, covenants, terms, conditions and agreements of said Contract Agreement during the original term thereof, and any extensions thereof which may be granted by the Owner, with or without Notice to the Surety and during the life of the guaranty period, and if he shall satisfy all claims and demands incurred under such Contract Agreement, and shall fully indemnify and save harmless the Owner from all cost and damages which it may suffer by reason of failure to do so, and shall reimburse and repay the Owner all outlay and expense which the Owner may incur in making good any default, and then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract Agreement or to the work to be performed thereunder or the specifications accompanying the same shall in any way affect its obligation on this bond; and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract Agreement or to the work or to the specifications.

IN WITNESS WHEREOF, this instrument is executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

PROVIDED, FURTHER, that no final settlement between the Owner and Contractor shall abridge the right of any beneficiary hereunder, whose claims may be unsatisfied.

IN PRESENCE OF:

PRINCIPAL

\_\_\_\_\_ By: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ (Corporate Seal) \_\_\_\_\_ (Address)

IN PRESENCE OF:

OTHER PARTNERS

\_\_\_\_\_ By: \_\_\_\_\_

\_\_\_\_\_ By: \_\_\_\_\_

By: \_\_\_\_\_

IN PRESENCE OF:

SURETY

\_\_\_\_\_ By: \_\_\_\_\_

(Attorney-in-Fact)

\_\_\_\_\_

(SURETY SEAL)

(Address)

NOTE: Date of Bond must not be prior to date of Contract Agreement. If Contractor is Partnership, all partners should execute bond.

IMPORTANT: Surety Company must be authorized to transact business in the State of Colorado and be acceptable to the Owner.



**SECTION 00330**

PAYMENT BOND

Bond No. \_\_\_\_\_

KNOWN ALL MEN BY THESE PRESENT: that

(Firm) \_\_\_\_\_

(Address) \_\_\_\_\_

(an Individual), (a Partnership), (a Corporation), hereinafter referred to as "the Principal", and

(Firm) \_\_\_\_\_

(Address) \_\_\_\_\_

hereinafter referred to as "the Surety", are held and firmly bound unto the CITY OF GREELEY, 1000 10th Street, Greeley, Co. 80631, a Municipal Corporation, hereinafter referred to as "the Owner", in the penal sum of

\_\_\_\_\_ in lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION are such that whereas the Principal entered into a certain Contract Agreement with the Owner, dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, a copy of which is hereto attached and made a part hereof for the performance of

**ROOF REPLACEMENT BUILDINGS H, B & C – BID #F25-03-017**

NOW, THEREFORE, if the Principal shall make payment to all persons, firms, subcontractors and corporations furnishing materials for or performing labor in the prosecution of the work provided for in such Contract Agreement, and any equipment and tools, consumed, rented or used in connection with the construction of such work and all insurance premiums on said work, and for all labor, performed in such work whether by subcontractor or otherwise, then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract Agreement or to the work to be performed thereunder or the specifications accompanying the same shall in any way affect its obligation on this bond; and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract Agreement or to the work or to the specifications.

IN WITNESS WHEREOF, this instrument is executed this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_.

PROVIDED, FURTHER, that no final settlement between the Owner and Contractor shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN PRESENCE OF:

PRINCIPAL

\_\_\_\_\_ By: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Corporate Seal)

\_\_\_\_\_  
(Address)

IN PRESENCE OF:

OTHER PARTNERS

\_\_\_\_\_ By: \_\_\_\_\_

\_\_\_\_\_ By: \_\_\_\_\_

\_\_\_\_\_ By: \_\_\_\_\_

IN PRESENCE OF:

SURETY

\_\_\_\_\_ By: \_\_\_\_\_

\_\_\_\_\_  
(Attorney-in-Fact)

\_\_\_\_\_

\_\_\_\_\_  
(SURETY SEAL)

\_\_\_\_\_  
(Address)

NOTE: Date of bond must not be prior to date of Contract Agreement. If Contractor is Partnership, all partners should execute Bond.

IMPORTANT: Surety Company must be authorized to transact business in the State of Colorado and be acceptable to the Owner.

## SECTION 00350

### LIEN WAIVER RELEASE

TO: City of Greeley, Colorado (hereinafter referred to as "the OWNER".)

FROM: (hereinafter referred to as "the CONTRACTOR")

PROJECT: **ROOF REPLACEMENT BUILDINGS H, B & C – BID #F25-03-017**

1. The CONTRACTOR does hereby release all Mechanic's Liens Rights, Miller Act Claim (40 USCA 270), Stop Notice, Equitable Liens and Labor and Material Bond Rights resulting from labor and/or materials, subcontract work, equipment or other work, rents, services or supplies heretofore furnished in and for the construction, design, improvement, alteration, additions to or repair of the above described project.
2. This release is given for and in consideration of the sum of \$            and other good and valuable consideration. If no dollar consideration is herein recited, it is acknowledged that other adequate consideration has been received by the CONTRACTOR for this release.
3. In further consideration of the payment made or to be made as above set forth, and to induce the OWNER to make said payment, the CONTRACTOR agrees to defend and hold harmless the OWNER, employees, agents and assigns from any claim or claims hereinafter made by the CONTRACTOR and/or its material suppliers, subcontractors or employees, servants, agents or assigns of such persons against the project. The CONTRACTOR agrees to indemnify or reimburse all persons so relying upon this release for any and all sums, including attorney's fees and costs, which may be incurred as the result of any such claims.
4. It is acknowledged that the designation of the above project constitutes an adequate description of the property and improvements for which the CONTRACTOR has received consideration for this release.
5. It is further warranted and represented that all such claims against the CONTRACTOR or the CONTRACTOR's subcontractors and/or material suppliers have been paid or that arrangements, satisfactory to the OWNER and CONTRACTOR, have been made for such payments.
6. It is acknowledged that this release is for the benefit of and may be relied upon by the OWNER, the CONTRACTOR, and construction lender and the principal and surety on any labor and material bond for the project.

7. In addition to the foregoing, this instrument shall constitute a \*\*\* (full, final and complete) \*\*\*(partial) release of all rights, claims and demands of the CONTRACTOR against the OWNER arising out of or pertaining to the above referenced project. If partial, all rights and claims on the project are released up to and including the \_\_\_\_\_ day of Month, 20 .

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

CONTRACTOR

By: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF \_\_\_\_\_ )  
 )ss.  
COUNTY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_by\_\_\_\_\_.

My Commission expires:

\_\_\_\_\_  
Notary Public

\*\*\*Strike when not applicable

## SECTION 00360

### Debarment/Suspension Certification Statement

The proposer certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal, State, County, Municipal or any other department or agency thereof. The proposer certifies that it will provide immediate written notice to the City if at any time the proposer learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstance.

UEI # (Optional) \_\_\_\_\_

Name of Organization \_\_\_\_\_

Address \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

**SECTION 00410**

NOTICE TO PROCEED

Month , 20

TO: NAME

PROJECT: **ROOF REPLACEMENT BUILDINGS H, B & C – BID #F25-03-017**

To Whom It May Concern:

You are hereby notified to commence work on the above-referenced project in accordance with the Contract Agreement dated Month , 20 .

You are to complete this project by Month , 20

CITY OF GREELEY, COLORADO

By: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
Signature

**SECTION 00420**

PROJECT MANAGER NOTIFICATION

\_\_\_\_\_, 20\_\_\_\_

TO:

PROJECT: **ROOF REPLACEMENT BUILDINGS H, B & C – BID #F25-03-017**

The Owner hereby designates \_\_\_\_\_ as its Project Manager and authorizes this individual, under the authority of the Director of Public Works to make all necessary and proper decisions with reference to the project. Contract interpretations, change orders and other requests for clarification or instruction shall be directed to the Project Manager. The Director of Public Works shall be authorized to bind the Owner with respect to any decision made in accordance with the contract document.

CITY OF GREELEY, COLORADO

By: \_\_\_\_\_

Title: \_\_\_\_\_

## **SECTION 00430**

### CERTIFICATE OF SUBSTANTIAL COMPLETION

**TO: CONTRACTOR**

**PROJECT: ROOF REPLACEMENT BUILDINGS H, B & C – BID #F25-03-017**

Project or designated portion shall include: Describe Scope.

The work performed under this contract has been reviewed and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby established as Month , 20 .

The date of commencement of applicable warranties required by the Contract Documents is stipulated in Section 00440 - Certificate of Final Acceptance.

#### DEFINITION OF DATE OF SUBSTANTIAL COMPLETION

The Date of Substantial Completion of the Work or designated portion thereof is the date certified by the Project Manager when construction is sufficiently complete, in accordance with the Contract Documents, so the Owner can occupy or utilize the Work or designated portion thereof for the use for which it is intended, as expressed in the Contract Documents.

A list of items to be completed or corrected, prepared by the Contractor and verified and amended by the Project Manager is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. The date of commencement of warranties for items on the attached list is as stipulated in Section 00440 – Certificate of Final Acceptance.

The Owner shall operate and maintain the Work or portion of the Work described above from the Date of Substantial Completion and be responsible for all costs associated with the completed work excluding cost related to warrantee work.



Certificate of Substantial Completion  
Page 2

The Contractor will complete or correct the Work on the list of items attached hereto within days from the above Date of Substantial Completion.

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Owner

(Note--Owner's and Contractor's legal and insurance counsel should review and determine insurance requirements and coverage; Contractor shall secure consent of surety company, if any.)

## SECTION 00440

### CERTIFICATE OF FINAL ACCEPTANCE

**TO: CONTRACTOR**

**PROJECT NAME: ROOF REPLACEMENT BUILDINGS H, B & C – BID #F25-03-017**

The work performed under this contract has been reviewed and found to meet the definition of final acceptance. This Certificate of Final Acceptance applies to the whole of the work.

The Date of Final Acceptance of the Project designated above is hereby established as: Month \_\_\_\_\_, 20\_\_\_\_ at 2:00 pm. This date is also the date of commencement of applicable warranties associated with the Project described above and as required by the Contract Documents.

#### DEFINITION OF DATE OF FINAL ACCEPTANCE

The Date of Final Acceptance of the Work is the date certified by the City of Greeley's Project Manager when the work is 100% complete, in accordance with the Contract Documents, as amended by change order(s), or as amended below:

Amendment to the Certificate of Final Completion (if any): Describe Amendments.

The Contractor and/or the City Of Greeley shall define any claims or requests for additional compensation above (or as attachments to this document).

Final Acceptance shall not be achieved until the Contractor provides the City Of Greeley with all contract specified Contractor and Sub-contractor close out documents including final lien waivers, releases, insurances, manuals, training, test results, warranties, and other documents required by the Contract Documents, as amended.

Upon issuance of the Certificate of Final Acceptance the Contractor may submit an application for payment requesting final payment for the entire Work. Liquidated damages (if any) will be assessed at this time.

Contractor's acceptance of the final payment shall constitute a waiver by the Contractor of all claims arising out of or relating to the Work; except as noted under 'Amendment to the Certificate of Final Acceptance' above.

Agreed:

_____	_____ <sup>20</sup> DATE	_____	_____ <sup>20</sup> DATE
Contractor's Representative		Project Manager (COG)	

**SECTION 00510**

**CITY OF GREELEY  
GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION  
(REVISED MAY 2020)**

**Please click the link below to access all 48 pages of the City of Greeley General  
Conditions of the Contract for Construction**

## **SECTION 00620**

### **SPECIAL PROVISIONS Re-Roof Bldg H,B and C Roof Replacement Greeley, Colorado**

#### **DESCRIPTION OF THE PROJECT:**

The City of Greeley is accepting bids for re-roof of building H,B and C. Building H,B and C are two building at the service center. Both building have metal decks with a cover board, this project will consist of replacing the current ballasted EPDM roof with new EPDM, 60 mil thick membrane. Building H is approximately 15,741 sq ft parapet walls have approx. 750 linear feet with a wall cap that shall be replaced with new, matching color and gauge. (all measurements to be verified by contractor). Building B and C is approx. 8067 sq ft with 480 feet of top cap. It shall be replaced with new, matching color and gauge of existing. (all measurements to be verified by contractor) The contractor will replace any damaged cover board before adding the new EPDM. This process will be done in accordance to manufactured standards to achieve a 20-year manufactures warranty. This will include removing 9 skylight and sealing the opening 13 will be replaced by others at the same time as the roofing project.

#### **LOCATION OF WORK:**

All work is located at the Service Center 1300 A street, Greeley Colo 80631

#### **Additional Items:**

- 1. Construction scheduled time frame to be completed by July 30<sup>th</sup> 2025**
2. Work hours are 7:00 AM to 8:00 pm, unless coordinated with Facilities Division.
3. Restroom will be available within the facility.
4. Parking will be available inside the service center
5. Contractor must obtain all necessary permits.
- 6. Contact person for Facilities Division. (Terry Griebe 970-539-6232 for issues during project.**
7. Per-bid meeting and walk-through is highly recommended to bid this project.
8. Construction work area shall be cleaned up at the end each workday.

#### **PERMITS:**

The Contractor must be licensed with City of Greeley. Contractor will obtain necessary permits for work in public facilities. City will waive permit fees.

**CONTRACT TIME, LIQUIDATED DAMAGES, DELAYS:**

Work shall be completed within (30) days, calendar days of the Notice to Proceed. The Notice to Proceed will be issued after a meeting with the selected contractor, and that contractor has an opportunity to schedule this work.

Liquidated damages will be withheld from the final payment to the Contractor for each day that the project's substantial completion is delayed beyond the contract completion date (60 calendar days plus any additional time allowed by the City per change orders).

Liquidated damage amount will be \$500.00 per calendar day.

Liquidated damages are based on additional costs to the City of Greeley for delay of project completion and are not a "late penalty".

Additional time will be allowed for formal seasonal "bad weather" days. The Contractor shall provide documentation of weather history as described below when submitting requests for additional time for severe weather. An actual adverse weather day must prevent work for 50 percent or more of the CONTRACTOR'S workday, delay work critical to the timely completion of the project and must be documented by the CONTRACTOR. The OWNER'S representative observing the construction shall determine on a daily basis whether or not work can proceed or if work is delayed due to adverse weather or the effects thereof. The CONTRACTOR shall notify the OWNER'S representative in writing of any disagreement as to whether or not work can proceed on a given date, within two (2) calendar days of that date. The OWNER'S representative will use the above written notification in determining the number of working days for which work was delayed during each month.

While extensions of time shall be granted for "unusually severe" weather or climate conditions, no monetary compensations shall be made by the OWNER for any costs to the CONTRACTOR arising out of such delays. The CONTRACTOR shall comply with the portions of these contract documents relating to his project schedule and amendments thereto which result from "unusual severe" weather condition.

**Work Hours:**

The Contractor is limited to working between 7.00 am to 8:00 pm or per-determined after hours. The work must be coordinated with Terry Griebe project Manager or Chris Freeland Architect Manager.

**MEASUREMENT AND PAYMENTS:**

This contract is a Lump sum price for construction, etc. No additional payment for work not described in these documents will be allowed, whether a bid item exists or not. The Contractor shall include the costs of all incidentals of construction, labor, equipment, and materials in the appropriate bid item.

**FINAL CLEAN UP:**

At the completion of the contract and prior to submittal of final pay request, the Contractor shall clean up all construction material and debris. The Contractor shall notify the City when final cleanup is ready for inspection.

**POST CONSTRUCTION INSPECTION AND WARRANTY:**

Please see General conditions 510 article 11

**END OF SECTION 00620**



SECTION 520  
SUBCONTRACTORS/MATERIALS SUPPLIERS AND RELATED DATA

Firm Name: \_\_\_\_\_ City Contractors License # \_\_\_\_\_  
Primary Contractor \_\_\_\_\_  
PROJECT: \_\_\_\_\_ Address: \_\_\_\_\_

For each Subcontractor and/or Materials Suppliers to be utilized, please provide the following information (use additional sheets as necessary):

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
Proposed work and percentage of total work to be assigned \_\_\_\_\_  
Percentage: \_\_\_\_\_ %

Firm Name: \_\_\_\_\_ City Contractors License # \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
Proposed work and percentage of total work to be assigned \_\_\_\_\_  
Percentage: \_\_\_\_\_ %

Firm Name: \_\_\_\_\_ City Contractors License # \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
Proposed work and percentage of total work to be assigned \_\_\_\_\_  
Percentage: \_\_\_\_\_ %

Firm Name: \_\_\_\_\_ City Contractors License # \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
Proposed work and percentage of total work to be assigned \_\_\_\_\_  
Percentage: \_\_\_\_\_ %

Firm Name: \_\_\_\_\_ City Contractors License # \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
Proposed work and percentage of total work to be assigned \_\_\_\_\_  
Percentage: \_\_\_\_\_ %

If the Primary Contractor adds any Subcontractors or Materials Suppliers during the duration of the project, the Primary Contractor will supply the City with an updated form before the Subcontractor or Materials Supplier will be allowed to work on the project.

DR 160 (9/87)  
DEPARTMENT OF REVENUE  
1375 SHERMAN STREET  
DENVER, COLORADO 80261

# State of Colorado

THIS LICENSE IS NOT TRANSFERABLE

## CERTIFICATE OF EXEMPTION FOR SALES AND USE TAX ONLY

GREELEY CITY OF  
1000 10TH ST  
GREELEY CO 80631-3982



A handwritten signature in black ink, appearing to read "John J. [unclear]", is written over the seal.

Executive Director  
Department of Revenue

ACCOUNT NUMBER	LIABILITY INFORMATION	ISSUE DATE
98-03320	03 057 8600 9 120180	SEP 02 1988
1000 10TH ST	GREELEY CO	



