

Addendum #1



Project Information

Project Name:	Brownfield Area-wide Assessment Grant
RFQ Number:	F24-09-083
Date:	October 2, 2024
Project Manager:	Doug May

Addendum Questions

Question #1	Are the forms and sample Certificate of Insurance included in the 20-page limit?
Answer	All exhibit documents are not included in the 20-page limit. A proposal can be 20 pages plus the exhibit documents. Please note, Exhibit 3 "Certificate of Insurance" was included for reference purposes only, it does not need to be included in a submission.
Question #2	Would it be possible for us to get a copy of the grant application?
Answer	Yes. This information will be provided to the awarded supplier.
Question #3	Is the \$1,000 Professional Errors and Omissions insurance requirement the correct amount? The amount seems low compared to what is typical.
Answer	The project manager and evaluation team will have the exact amount for the awarded supplier during the contract phase
Question #4	For Evaluation Criterion #3 it will be difficult to show a breakdown of subcontractor's costs when the level of effort and types of subcontractors for the assessment work will not specifically be known or reasonably able to be estimated until after contract award. Would providing just the rate sheets be considered responsive?
Answer	Yes, providing just the rate sheets will be considered responsive.
Question #5	Regarding Section D Company Information, our firm has many team members with the title of Principal. Would you like to see a list of Managing Principals or the Principals who will be participating in this project?
Answer	Principles participating in the project.
Question #6	In exhibit 1, does an original signature mean a wet signature or is an electronic signature sufficient?
Answer	A wet or electronic signature are both acceptable.